

TUSD Alternatives to Physical Education Program Counselor checklist

Student Name:	Matric#:
School:	Sport/Activity:

Activity	
Check one of the following identified below	
Baseball	Softball
Basketball	Spirit Line (Football & Basketball)
Cross Country	Swim/Dive
Football	Tennis
Golf	Track
Marching Band *	Volleyball
Soccer	Wrestling

* w/physical on file with health office

- 1. Review **Alternatives to PE Requirements** packet with students prior to the beginning of the season.
 - A. Board Policy IKF-E
 - B. Student Agreement
 - C. Attendance and Performance Record

Note: Student Agreement needs to be returned to the Counselor with signatures of the Student, Parent/Guardian and Coach/Director prior to the first practice.
- 2. **Student Agreement** with the appropriate signatures is returned to the counselor, prior to the first practice.
- 3. Student returns the **Attendance and Performance Record** with the appropriate signatures, to the counselor within 2 weeks of the conclusion of the regular season.
- 4. Check whether the student has a **504** in place to determine appropriate accommodation for testing purposes. Make a copy of the 504 form to attach to the student’s packet at the end of the season. Notify district PE coordinator.
- 5. Counselor retains a copy of the **Counselor Check List, Student Agreement, 504 form** (if applicable, documenting any appropriate accommodations), and **Attendance and Performance Record** of all students qualifying to demonstrate proficiency to: Cindy Coleman, PE Coordinator.
- 6. Upon receipt of the completed packet, Cindy Coleman, TUSD PE Coordinator will contact the student with the testing schedule and testing site.
- 7. Please enroll students in Course Code TBD.

Please use course code Proficiency Alternative to PE. Contact Cindy Coleman, TUSD PE Coordinator @ Cynthia.Coleman@tusd1.org with any questions about this process.