

Student's 9th Grade Checklist – Laying the Groundwork

- ☐ Set up your [MyFutureAZ](#) account to start your Education and Career Action Plan (ECAP). Register with your School email address. Students can access this through Clever.
- ☐ Introduce yourself to your school counselor. Make an appointment to map out your four-year plan, discuss potential career paths, set realistic goals, and ask questions about honors/AP/Dual Enrollment opportunities.
- ☐ Identify your academic strengths and interests.
["Are You A Team Player?" Quiz](#)
[Education Planner suite of Assessments](#) 1. [What Kind of Student Are You?](#) 2. [What's Your Learning Style?](#) 3. [Study Habits](#) 4. [Character](#)
- ☐ Choose challenging classes that align with your interests. Balance core subjects with electives that spark your curiosity.
- ☐ Build good relationships with classmates and school staff.
- ☐ Develop strong study habits early. Create a consistent homework schedule. Form study groups with classmates. Seek extra help from teachers and after-school tutoring when needed.
- ☐ Get to know your high school graduation and in-state college admissions requirements.
- ☐ Consider [attending college/career fairs](#) in your area.
- ☐ Get involved in extracurricular activities in your free time away from academics (e.g., sports, clubs, volunteering, a part-time job, etc.).
- ☐ Create a digital folder to maintain and track your activities and achievements. Use this to track your grades, extracurricular involvement, and volunteer hours – you'll need this information for college applications later.

Student's 10th Grade Checklist – Creating Your Future

- ☐ Continue to build your [MyFutureAZ](#) account. Review this account each semester to input additional information. Research careers that fit your interests using the “Interests Quiz” and the “Explore Careers” sections. Students can access this through Clever.
- ☐ Consider [attending college/career fairs](#) in your area.
- ☐ Continue to take rigorous and exciting courses, concentrate on maintaining good grades, and foster good relationships with classmates and school staff.
- ☐ Consider leadership roles in your extracurricular activities. Remember, it's better to have a few activities you care about deeply than to do lots of things just because you think colleges will like them.
- ☐ Try the [PSAT](#) to better prepare for your attempt in Junior year.

Student's 11th Grade Checklist – Setting the Plan in Motion

- ☐ Continue to build your [MyFutureAZ](#) account. Review this account each semester to input additional information. Students can access this through Clever.
- ☐ Meet with your school counselor to make sure you are on track to graduate. Based on credits, you may need to add a Credit Recovery class to your schedule.
- ☐ Schedule campus visits and contact colleges you are interested in attending to request information about financial aid, admission requirements, applications, and deadlines.
- ☐ Meet with your Junior Peer Coach or your CCR Counselor. Pick up a Launch Guide to use while you research your future plans.
- ☐ Attend [campus visits and college/career fairs](#) on your campus and in your community.
- ☐ Continue to take rigorous and exciting courses, concentrate on maintaining good grades, and foster good relationships with classmates and school staff.
- ☐ Consider leadership roles in your extracurricular activities. Remember, it's better to have a few activities you care about deeply than to do lots of things just because you think colleges will like them.
- ☐ Take the [PSAT](#) in the Fall. High scores can qualify for the National Merit Scholarship Program. Prep resources can be found on the Rincon Counseling website.
- ☐ Take the [ACT](#) in the Spring (sign up for the [question of the day!](#)). High scores help students with college admissions and scholarships. Prep resources can be found on the Rincon Counseling website. Fee waivers for advanced study materials are available. Connect with Ms. Vasquez for more information.
- ☐ Search for [scholarships you may be eligible for](#) to help pay for college through your school counselor, community, family, and friends. Ask your parents if their employer offers scholarships for children of employees.

Student's 12th Grade Checklist – Finishing Strong

- ☐ Finalize your ECAP in your [MyFutureAZ](#) account. This needs to be signed by April 30th. Students can access this through Clever.
- ☐ Meet with your school counselor to make sure you are on track to graduate. Based on credits, you may need to add a Credit Recovery class to your schedule.
- ☐ Set up a [Parchment](#) account to send official transcripts to colleges, scholarships, programs, etc...
- ☐ Apply to at least three to five colleges: a dream school, a safety school, and a few others in between. Check admissions criteria, especially for out-of-state colleges, and connect with admissions and financial aid representatives from those schools.
 - ☐ Submit your [FAFSA](#) promptly to maximize your financial aid opportunities. The application opens on October 1st. Students will need their Social Security number to fill out their section; parents/guardians will need their Social Security number and prior-prior year tax information to fill out their section. **Both sections need to be completed for the application to be processed.**
- ☐ Complete the [CSS Profile](#) if requested by any colleges or programs. ☐ Search and apply for scholarships. Information can be found on the Rincon Counseling website to start.
- ☐ Ask for letters of recommendation. Ideally, students should ask for three letters of recommendation from teachers, counselors, employers, etc. Make sure they are people who know your academic abilities and personal qualities well. The Rincon counseling team has [a form to fill out](#) if you'd like a counselor to write a recommendation for you.
- ☐ Study and retake the ACT if you weren't satisfied with your score. Fee waivers are available for students. Connect with Ms. Vasquez for more information. ☐ Continue to take rigorous and exciting courses, concentrate on maintaining good grades, and foster good relationships with classmates and school staff. ☐ Consider leadership roles in your extracurricular activities. Remember, it's better to have a few activities you care about deeply than to do lots of things just because you think colleges will like them.
- ☐ Complete all end-of-year tasks required to graduate. Information is provided to Seniors in the Spring.